

POSITION ANNOUNCEMENT

Sustainable Agriculture Specialist (Northeast)

The National Center for Appropriate Technology or NCAT has been helping people build resilient communities through local and sustainable solutions that reduce poverty, strengthen self-reliance, and protect natural resources since 1976. NCAT is a trusted, practical, connector for individuals and businesses who are working to leave our world better than we found it. NCAT works to foster and promote sustainable technologies and systems, especially for the benefit of economically disadvantaged individuals and communities. NCAT's work includes nationally recognized projects in energy, agriculture, food, and rural development.

NCAT is seeking a Sustainable Agriculture Specialist who can make an immediate contribution to our work in the Northeast region. The specialist will assist farmers, in adopting and managing sustainable agricultural practices that improve soil health, address risks associated with climate change, and build more profitable farms. If you are a self-directed leader with strong knowledge of agriculture and skills in communication and project development, this is a great opportunity for you! This is a regular, full-time position. This position will provide an outstanding opportunity to work with a dedicated and professional staff on a national level.

The Successful candidate for this position will need to be located in the Northeast with the ability to travel to workshops and trainings throughout the Northeast region as needed. The successful applicant will be required to have a remote office set up.

QUALIFICATIONS:

- This position requires a BA/BS degree in agriculture, soil biology, horticulture, natural resource management, agroforestry, or a related field along with a minimum of five years of farming and/or relevant experience; or an MA/MS degree and a minimum of three years of farming and/or relevant experience; or an equivalent combination of education and experience. A background in agroforestry or climate smart agriculture is preferred. Spanish language proficiency would be a plus.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

- Commitment and passion for the NCAT mission.
- Knowledge of agriculture in the Northeast and related organizations and government agencies.
- Strong knowledge of commercial agriculture relevant to specialty crops, field crops, cover crops and other soil health practices, horticulture, agroforestry, natural resource management, farm marketing, and farm business management.
- Familiarity with and appreciation of the concepts of sustainability and regenerative agricultural practices.

- Collaborate with limited-resource farmers and farmers from a variety of different cultural backgrounds.
- Multimedia skills to produce videos and podcasts.
- Excellent communication skills, with experience in public speaking, research, writing, editing, social media, and multimedia production.
- The ability to build relationships with farmers, ranchers, community organizations, government agencies, and non-profit organizations.
- The ability to recognize and pursue project development opportunities.
- Grant and proposal writing skills.
- Willingness to travel and work independently.

Responsibilities:

- Promote and support NCAT's mission.
- Provide regionally appropriate technical assistance to farmers by phone, email, social media, workshops, and field demonstrations.
- Create educational materials such as publications, videos, podcasts, and online webinars and tutorials.
- Work with Communications team to promote workshops and events; with a goal of improving technical services to farmers and increasing NCAT's visibility. Outreach activities include writing newsletters, blog posts, press releases, workshop announcements, and attending and presenting at local and regional meetings and conferences.
- Research, write, and edit publications on sustainable agriculture topics to assist clients.
- Work with NCAT staff and Veterans on Armed to Farm Project.
- Build and strengthen relationships with partners and stakeholders who share our commitment to sustainable, organic, and regenerative farming practices.
- Seek development opportunities for new projects and participate in proposal and grant writing processes.
- Manage projects to ensure project work and deliverables are being met.
- Liaise with farm and agriculture organizations and groups that assist farmers, particularly limited resource farmers.
- Collaborate with staff as a member of one or more technical teams in developing written materials and projects.

SALARY AND BENEFITS: \$50,000-\$58,000 annually depending on work status, qualifications, and experience. Excellent benefits include flexible schedule, paid vacation, sick leave, and holidays, health, dental, vision, life and disability insurance, a cafeteria and 401(k) plan and a pleasant, professional environment.

APPLICATION PROCESS: Applications will be accepted until a suitable candidate can be identified. Early applications are encouraged. Applicants are encouraged to visit www.ncat.org and www.attra.ncat.org to learn more about NCAT. NCAT employees interested in the position should email Human Resources a letter of interest as soon as possible. All persons interested in being considered for the position must submit an NCAT application and upload a resume and cover letter through BambooHR. To start the application process please visit [NCAT Employment Application www.ncat.org/job-application/](http://www.ncat.org/job-application/) and complete the online supplemental application. Incomplete applications or references on the application to “see resume” will not be considered. The next part of the process is uploading a current resume and a cover letter highlighting experience and skills relevant to the listed qualifications. Resume and cover letters can be uploaded at <https://ncat.bamboohr.com/jobs/>. Simply choose the position you are applying for and then click “apply for this job” to upload the required resume and cover letter. Questions about the application process can be directed to:

Kriss Sullivan, Director of Human Resources
e-mail: jobs@ncat.org

NCAT’s mission is to help people build resilient communities through local and sustainable solutions that reduce poverty, strengthen self-reliance, and protect natural resources. Our work brings together diverse partnerships and communities to help reduce poverty and protect our natural resources. We strive to be a multicultural organization that embraces the rich dimensions of diversity such as race, ethnicity, gender identity, sexual orientation, socio-economic status, age, physical ability, religious or political belief and marital or veteran status. Diversity creates healthy communities. Special consideration will be given to applicants who are reflective of the communities that we serve. NCAT is an Equal Opportunity Employer.

For additional information about NCAT please visit our website at www.ncat.org.

(Updated 8/1/2022)