



## POSITION ANNOUNCEMENT 2010 Iowa Energy Intern

The National Center for Appropriate Technology (NCAT) is a private non-profit corporation that works to promote sustainable technologies and systems, especially for the benefit of economically disadvantaged individuals and communities. NCAT is seeking a current student or a recent graduate with an interest in renewable energy and energy efficiency to work part-time based in our Des Moines, Iowa office as a Clean Energy Intern. This is a wonderful opportunity for the right student to work on a national program under the direction of an experienced Energy Specialist. The student will be working on a number of projects focusing on renewable energy and energy efficiency. Full time summer work is also available.

**Qualifications:** The internship is available to a qualified currently enrolled college student (or recent graduate?). The successful candidate will need to have good written and verbal communication skills, an interest or background in sustainable technologies, and a high level of computer skills including proficiency in Word, Excel and PowerPoint. A science major is not required, but the student must have a strong science background and an interest in sustainability. An interest and any experience in solar energy systems would be most helpful. The successful applicant will also need to interact with the public and NCAT staff in a professional manner. The ability to work independently and to manage multiple tasks is required.

**Responsibilities:** Responsibilities for the position may include research, writing and editing information on renewable and sustainable technologies with a focus on solar energy. This intern will be responsible for collecting wind and solar data from the field and inputting information into a spreadsheet. Some travel and field work will be required in this position. The position will be working closely with an Energy Specialist on a number of grants.

**Compensation:** \$8.50 per hour depending on experience.

**Deadline for applications:** January 31, 2010 or until a suitable candidate is selected.

**Application Process:** All applications must include a cover letter, a current resume and a completed and signed NCAT intern application form. Cover letter must highlight experience and skills relevant to the position. NCAT intern application forms are available online at [www.ncat.org](http://www.ncat.org) or from our Personnel Office. Incomplete applications will not be considered. Send or bring completed application materials to:

Jerrid Burk, NCAT Human Resource Specialist  
P. O. Box 3838  
Butte, MT 59702

e-mail: [jerridb@ncat.org](mailto:jerridb@ncat.org)

NCAT values diversity and encourages minority and women applicants to apply. For additional information about NCAT please visit our website at [www.ncat.org](http://www.ncat.org).

**It is NCAT's policy and organizational philosophy to ensure that all of our employment practices, including recruitment and hiring, are administered for all individuals without regard to race, sex, creed,**

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NCAT Regional Offices:

- P.O. Box 3657 ~ Fayetteville, AR 72702
- 53020 Hitchcock Ave. ~ Lewis, IA 51544
- P.O. Box 2218 ~ Davis, CA 95617
- 48 Church Road ~ Shavertown, PA 18708
- P.O. Box 1435 ~ Hammond, LA 70404



**color, national origin, age, religion, marital or veterans status, disability, sexual orientation, or political affiliation.**

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