



POSITION ANNOUNCEMENT

2010 Arkansas Summer Internship

The National Center for Appropriate Technology (NCAT) is a private non-profit corporation that works to promote sustainable technologies and systems, especially for the benefit of economically disadvantaged individuals and communities.

Spend your summer working with professionals on sustainable agriculture projects. Learn new skills and put your college education to work! NCAT is currently looking for qualified students to work in our Fayetteville, AR, office. Interns will be given the opportunity to display and increase their video production, desktop publishing, editing, proofreading, research, Web and computer skills.

Qualifications: The successful candidates will have good communication skills, an interest or background in sustainable technologies in agriculture, energy or communities and a high level of computer skills. The successful student will interact with the public and NCAT staff in a professional manner.

Opportunities:

- Students with experience or expertise in agriculture, agronomy, horticulture, farm management, animal science, agribusiness, or marketing may be assigned to project duties in Arkansas that could include researching and writing technical material for use by farmers, ranchers or educators.
- An intern with desktop publishing skills may be assigned to producing and formatting publications, brochures or other documents.
- An intern interested in video production may be assigned to shoot footage of local farms, interview farmers or others involved with sustainable agriculture, or edit footage to create multimedia projects.
- All interns will interact closely with professional NCAT staff and leave the experience with increased skills and a better understanding of the principles of sustainability.

Compensation: \$8.00 per hour depending on experience. Students with work study eligibility will also be considered. An additional stipend for transportation and living costs may be available.

Deadline for applications: May 15, 2010 or until a suitable candidate is selected.

NCAT Regional Offices:

- P.O. Box 3657 ~ Fayetteville, AR 72702
- 53020 Hitchcock Ave. ~ Lewis, IA 51544
- P.O. Box 2218 ~ Davis, CA 95617
- 48 Church Road ~ Shavertown, PA 18708
- P.O. Box 1435 ~ Hammond, LA 70404



APPLICATION PROCESS: Applications will be accepted through April 30, 2010 or until a suitable candidate can be identified. Early applications are encouraged and applications will be considered as they are received. All persons interested in being considered for the position must submit a cover letter highlighting their experience and skills relevant to the listed qualifications, a current resume and a completed NCAT application form. Requests for an NCAT application form and inquires about the application process should be directed to Jerrid Burk. Incomplete applications or reference on the application to “see resume” will not be considered. Applicants can visit NCAT’s web site at www.ncat.org for a gateway to web sites and projects developed by NCAT staff. Send completed application materials to:

Jerrid Burk
NCAT Human Resource Specialist e-mail: jerridb@ncat.org
P.O. Box 3838
Butte, MT 59702

NCAT values diversity and encourages minority and women applicants to apply. For additional information about NCAT please visit our website at www.ncat.org.

Note: This general job description reflects the job duties, knowledge and skills typically needed for this type of position. It is not all-inclusive and other duties may be assigned to the position to facilitate a productive working environment.

It is NCAT’s policy and organizational philosophy to ensure that all of our employment practices, including recruitment and hiring, are administered for all individuals without regard to race, sex, creed, color, national origin, age, religion, marital or veterans status, disability, sexual orientation, or political affiliation.

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